

# Windham School District

School Administrative Unit #95

Winfried Feneberg  
Superintendent

Adam Steel  
Director of Business, Finance, and Operations

Kori Alice Becht  
Director of Curriculum, Instruction, and Assessment

Rosalyn Moriarty  
Director of Student Services

Carol St. Pierre  
Director of Human Resources

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To: Winfried Feneberg, Superintendent  
From: Adam Steel, Business Administrator  
RE: CNA Projects- Encumbrances

Tuesday, June 24, 2014

Dear Mr. Feneberg,

## **Executive Summary**

On 9/3/2013, the Board held a 198:20-b hearing regarding the acceptance of LGC health and dental insurance refunds and subsequently voted to accept the funds. The Board needs to formally adopt a purpose for those funds prior to 6/30/2014 in order to allow the funds to be used for the capital needs assessment projects that have been identified and discussed. Otherwise, the funds will be unavailable for use after the start of the new fiscal year.

## **Requested Board Actions**

1. Motion: To encumber the balance of the funds received by the Board on 9/3/2013 from LGC prior year health and dental refunds for the purpose of funding projects identified in the Capital Needs Assessment and listed in the memo dated 2/26/14 including roof repairs and replacement at WCS, classroom HVAC replacement at GBS, and caulking/flashing/masonry repair at GBS and WCS.

Attachment(s)  
None