

Windham School District

School Administrative Unit #95

Winfried Feneberg
Superintendent

Adam Steel
Director of Business, Finance, and Operations

Kori Alice Becht
Director of Curriculum, Instruction, and Assessment

Rosalyn Moriarty
Director of Student Services

Carol St. Pierre
Director of Human Resources

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To: Winfried Feneberg, Superintendent

From: Adam Steel

RE: Authorization for Sale of Textbooks

Tuesday, June 17, 2014

Dear Winfried,

Executive Summary

WHS adopted a new curriculum for 9th grade integrated science at the beginning of this school year. As a result, there is a surplus of old textbooks in great condition for which we no longer have a need. Here are the details:

Number of Books: 180bks
ISBN: 0-13-135861-8
Title: Conceptual Integrated Science
Publication Date: 2010
Condition: Good-New
Estimated Value: \$98.97 new

I believe these books have salable value, and thus, pursuant to school board policy “DN,” I am requesting authorization to sell these books with any income earned used as revenue to offset taxes.

Requested Board Actions

1. Motion: To authorize the administration to sell 180 textbooks titled “Conceptual Integrated Science” per policy “DN.”

Attachment(s)
None.

Cc: Bethany Bernasconi, Director of Science