

Windham School District

School Administrative Unit #95

Winfried Feneberg
Superintendent

Adam Steel
Director of Business, Finance, and Operations

Kori Alice Becht
Director of Curriculum, Instruction, and Assessment

Rosalyn Moriarty
Director of Student Services

Carol St. Pierre
Director of Human Resources

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To: Winfried Feneberg, Superintendent
From: Adam Steel, Business Administrator
RE: Fuel Oil, Propane, and Diesel Fuel Bid results

Wednesday, June 11, 2014

Dear Mr. Feneberg,

Executive Summary

Fuel oil and propane oil bids were received this morning at 10:00 AM. The lowest qualifying bids were received from XXXXX per gallon for fuel oil, XXXXX per gallon for propane, and XXXXX.

Background

Each year, the District solicits bids from firms to provide #2 fuel oil, propane, and diesel fuel. We also include the Town of Windham in the bid to allow them to benefit from our bulk pricing. Bids are due the day of the School Board meeting to allow vendors to submit the lowest price possible. For this reason, the pricing information included in this memo will be updated on the day of the school board meeting and re-submitted to the Board.

Bid Results

<u>Company</u>	<u>Propane</u>	<u>Fuel Oil</u>	<u>Diesel Fuel</u>

Requested Board Actions

1. Motion: To award the fuel oil bid to XXXX per gallon of fuel oil from 7/1/2014 through 6/30/2015.
2. Motion: To award the propane bid to XXXX per gallon of propane from 7/1/2014 through 6/30/2015.
3. Motion: To award the diesel fuel bid to XXXX per gallon of diesel fuel from 7/1/2014 through 6/30/2015.