



# Windham School District

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*School Administrative Unit 95*

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Date: June 1, 2021

To: Windham School Board

From: Dalisa Greenleaf and David Jack, Business Office

**Executive Summary:**

We would like to recommend that the Windham School Board reject all bids for the RFP dated 4/1/2021 for copiers. Our recommendation moving forward would be to consider a leasing option for all copiers, which would allow Windham to have current technology in place at all times.

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**Requested Board Action: Reject all bids for copier RFP**