



**School Board
Agenda Item Summary**

**Agenda Item # VIb
For School Board Meeting
Date: 2022-02-01**

SUBJECT: Approval of the Special Services Transportation RFP

Person(s) preparing agenda Item:

Listing of Attachments:



BACKGROUND:

STATUS:

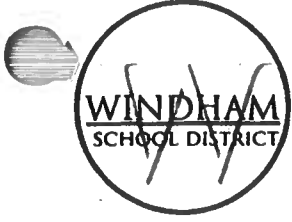
RECOMMENDATION: Approval of the Special Services Transportation RFP



Recommended by: _____

Recommended by the Superintendent: _____





Windham School District

Dalisa Greenleaf, Executive Director of Finance and Operations
19 Haverhill Road
Windham, NH 03087
Phone (603) 845-1550 ext1120
Fax (603) 845-1551

School Administrative Unit 95

Date: February 1, 2022

To: Windham School Board

From: Dalisa Greenleaf, Executive Director of Finance and Operations

Executive Summary:

Special Services Transportation bids were received and opened publicly on Friday, January 21st at 1:00 PM. The bid results are attached.

The District has reviewed all of the costs and based on a 5 year cost savings of \$389,755 over the other bidder. In addition they anticipate providing the district with 14 2023 Chrysler Voyager gas powered vans and 7 2023 Collins MVP Mini W/C 10 Ambulatory gas powered vans, both equipped with GPS and digital cameras. It is our recommendation that First Student be awarded the Special Services Transportation contract.

Requested Board Action: Approval to award First Student the Windham School District Special Services Busing Contract for School years: 2022-2023, 2023-2024, 2024-2025, with 2 additional option years should the District decide.

	A	B	C	D	E
1	Transportation Bid Analysis 5 year cost				
2		First Student	Item	Durham School Services	Cost Difference
3	In District Transportation (4 routes x daily rate x 180 days)				
4	Year 1	\$ 178,589		\$ 194,400	\$ (15,811)
5	Year 2	\$ 183,946		\$ 201,204	\$ (17,258)
6	Year 3	\$ 189,461		\$ 208,246	\$ (18,785)
7	Year 4 (optional)	\$ 195,142		\$ 215,532	\$ (20,390)
8	Year 5 (optional)	\$ 200,995		\$ 223,078	\$ (22,082)
9	Variance	\$ 948,132		\$ 1,042,459	\$ (94,327)
10					
11	Extended Year Transportation (11 routes x daily rate x 25)				
12	Year 1	\$ 68,211		\$ 74,250.00	\$ (6,039.00)
13	Year 2	\$ 70,257		\$ 76,848.75	\$ (6,591.75)
14	Year 3	\$ 72,364		\$ 79,538.25	\$ (7,174.75)
15	Year 4 (optional)	\$ 74,533		\$ 82,321.25	\$ (7,788.00)
16	Year 5 (optional)	\$ 76,769		\$ 85,203.25	\$ (8,434.25)
17	Variance	\$ 362,134		\$ 398,162	\$ (36,028)
18					
19	Out of District Transportation (11 routes x daily rate x 180)				
20	Year 1	\$ 491,119		\$ 534,600	\$ (43,480.80)
21	Year 2	\$ 505,850		\$ 553,311	\$ (47,460.60)
22	Year 3	\$ 521,017		\$ 572,675	\$ (51,658.20)
23	Year 4 (optional)	\$ 536,639		\$ 592,713	\$ (56,073.60)
24	Year 5 (optional)	\$ 552,737		\$ 613,463	\$ (60,726.60)
25	Variance	\$ 2,607,363		\$ 2,866,763	\$ (259,400)
26					
27	Contract Savings				\$ (389,755)

WINDHAM SCHOOL DISTRICT STUDENT SERVICES TRANSPORTATION

BID SUBMITTAL FORM

All Bids must conform to the intent of the Bid Specifications and General Conditions listed on the Student Services Transportation Bid request documents.

In District Transportation - Complete Busing Services (drivers, vehicles, supervision, fuel) for 180 days, (school year) for in district transportation (i.e. round trip from home to school)

	Year 1		Year 2		Year 3		Year 4		Year 5	
	<u>2022-2023</u>	%	<u>2023-2024</u>	%	<u>2024-2025</u>	%	<u>2025-2026</u>	%	<u>2026-2027</u>	
# of Routes	4		4		4		4		4	
Bus/Day	\$248.04	3.00%	\$255.48	3.00%	\$263.14	3.00%	\$271.03	3.00%	\$279.16	
# of Days	180		180		180		180		180	
	<u>\$178,589</u>		<u>\$183,946</u>		<u>\$189,461</u>		<u>\$195,142</u>		<u>\$200,995</u>	

Extended Year Transportation - Complete Busing Services (drivers, vehicles, supervision, fuel) for in district transportation for summer program for 5 weeks in July and August(i.e. round trip from home to school).

	Year 1		Year 2		Year 3		Year 4		Year 5	
	<u>2022-2023</u>	%	<u>2023-2024</u>	%	<u>2024-2025</u>	%	<u>2025-2026</u>	%	<u>2026-2027</u>	
# of Routes	11.0		11.0		11.0		11.0		11.0	
Bus/Day	\$248.04	3.00%	\$255.48	3.00%	\$263.14	3.00%	\$271.03	3.00%	\$279.16	
# of Days	25		25		25		25		25	
	<u>\$68,211</u>		<u>\$70,257</u>		<u>\$72,364</u>		<u>\$74,533</u>		<u>\$76,769</u>	

Out of District Transportation* - Complete Busing Services (drivers, vehicles, supervision, fuel) for out of district transportation (i.e. roundtrip from home to public or private educational institution). Subject to review based upon student needs and mutual agreement. (See Appendix A relative to out of district placements)

	Year 1		Year 2		Year 3		Year 4		Year 5	
	<u>2022-2023</u>	%	<u>2023-2024</u>	%	<u>2024-2025</u>	%	<u>2025-2026</u>	%	<u>2026-2027</u>	
# of Routes	11.0		11.0		11.0		11.0		11.0	
Bus/Day	\$248.04	3.00%	\$255.48	3.00%	\$263.14	3.00%	\$271.03	3.00%	\$279.16	
# of Days	180		180		180		180		180	
	<u>\$491,119</u>		<u>\$505,850</u>		<u>\$521,017</u>		<u>\$536,639</u>		<u>\$552,737</u>	

The District reserves the right to establish a contract of any length based on the percentage increases presented above.

*Excess Hour Rate for Out of District Routes longer than 4.5 hours:

	Year 1		Year 2		Year 3		Year 4		Year 5	
	<u>2022-2023</u>	%	<u>2023-2024</u>	%	<u>2024-2025</u>	%	<u>2025-2026</u>	%	<u>2026-2027</u>	
Rate per hour	\$44.66	3.00%	\$46.00	3.00%	\$47.38	3.00%	\$48.80	3.00%	\$50.26	

WINDHAM SCHOOL DISTRICT STUDENT SERVICES TRANSPORTATION

BID SUBMITTAL FORM

All Bids must conform to the intent of the Bid Specifications and General Conditions listed on the Student Services Transportation Bid request documents. Please provide the total annual cost for (5) years in equal payments spread over the contract years for In District Transportation.

In District Transportation - Complete Busing Services (drivers, vehicles, supervision, fuel) for 180 days, (school year) for in district transportation (i.e. round trip from home to school)

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Year1 \$	<u>270.00</u>	, Year 2 <u>\$279.45</u>	, Year 3 <u>\$289.23</u>	, Option 1 <u>\$299.35</u>	, Option2 <u>\$309.83</u>

Extended Year Transportation - Complete Busing Services (drivers, vehicles, supervision, fuel) for in district transportation for summer program for 5 weeks in July and August (i.e. round trip from home to school).

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Year1 \$	<u>270.00</u>	, Year 2 <u>\$279.45</u>	, Year 3 <u>\$289.23</u>	, Option 1 <u>\$299.35</u>	, Option2 <u>\$309.83</u>

Out of District Transportation - Complete Busing Services (drivers, vehicles, supervision, fuel) for out of district transportation (i.e. round trip from home to public or private educational institution). Subject to review based upon student needs and mutual agreement. (See Appendix A relative to out of district placements)

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Year1 \$	<u>270.00</u>	, Year 2 <u>\$279.45</u>	, Year 3 <u>\$289.23</u>	, Option 1 <u>\$299.35</u>	, Option2 <u>\$309.83</u>

The District reserves the right to establish a contract of any length based on the percentage increases presented above.

Vehicles:

	Date Manufactured	Capacity	Manufacturer	Diesel/Gasoline
1.	<u>2018</u>	<u>10</u>	<u>Ford</u>	<u>Gasoline</u>
2.	<u>2018</u>	<u>10</u>	<u>Ford</u>	<u>Gasoline</u>
3.	<u>2018</u>	<u>14</u>	<u>Thomas</u>	<u>Gasoline</u>
4.	<u>2015</u>	<u>12 + 2 wc</u>	<u>Chevrolet</u>	<u>Gasoline</u>
5.	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Vehicles shown above are for the in-district routes only. Out of district routes are services using Dodge Caravans or similar vehicles. Durham will continue to service the contract using existing fleet