



Windham School District

School Administrative Unit 95

19 Haverhill Road
Windham, New Hampshire 03087
Phone (603) 845-1550 • Fax (603) 845-1551

Request for Proposal (RFP)

Bid Requirements

- The School Administrative Unit 95, Windham, NH will receive sealed bids for the purchase of HP Chromebooks.
- The specifications are attached.
- The School District reserves the right to accept or reject any or all bids in part or whole, whether from responsible bidders or otherwise, even though the bidder may not submit the lowest bid. The School District has sole discretion in determining the best interest of the district and to waive any informality deemed to be in the best interest of the School District. Bidders shall be responsible for any and all expenses that they may incur in preparing their bids.
- Anticipated contract award by the School Board will be at the **May, 2021** school board meeting.
- Bidders shall carefully examine the specifications to obtain first-hand knowledge and verify requirements.
- For more information, please contact the IT Director listed on the specifications.
- The bids shall be submitted on the attached bid form. Bids may be electronically transmitted or mailed to the address listed below. Submit bids in an envelope **clearly marked:**

"BID CHROMEBOOKS-2021" SCHOOL ADMINISTRATIVE UNIT 95

Mail to:

Ms. Dalisa Greenleaf
Business Administrator
c/o SAU 95
19 Haverhill Road
Windham, NH 03087
(603) 845-1550 X-1115

Electronic Submission

dkgreenleaf@windhamsd.org



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- **Closing Date: Thursday, April 15, 2021, 1:00 PM.** Any bid received after this date and time will not be considered or opened.
- **Public Bid Opening:** Sealed bids will be opened in public immediately following the closing in the SAU 95 Conference Room, 19 Haverhill Road, Windham, NH.

Scope of Work

The contractor shall provide new, unused HP Chromebooks, with no refurbished components. Shipped to the Windham School District

Contract Award

All bids shall be a total cost for the equipment, including shipping, freight and/or delivery. Bid award will be based on the total bid contract, not per item.

Product Specifications

The Windham School District will use the specifications listed below:

Chromebooks

Manufacturer	HP
Model	Chromebook 11A G8 EE
Minimum Memory	4GB memory
Storage	32 GB eMMC
Operating System	Chrome OS™
Monitor Size	11.6"
Ports	2 USB 3.1 Type-C® Gen 1 (Power delivery, data transfer, DisplayPort™); 2 USB 2.0; 1 Stereo headphone/microphone combo jack
Networking	Qualcomm® Wi-Fi 5 (2x2) and Bluetooth® 4.2 Combo
Management Console	Google Chrome

For more information, regarding Chromebook, please contact:

Harry Bennett

IT Director

hbennett@windhamsd.org



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Financial information

Having carefully examined the description of the computers, as contained in the attached specifications and having fully inspected the specifications for all particulars, the undersigned agrees to deliver the product for the following sum of money:

Chromebooks

Quantity	1350
Manufacturer	HP
Price Each	\$
Total Price	\$



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Vendor Information

By signing below, the bidder, if awarded the contract agrees to the following:

- To deliver the Chromebooks no later than **July, 1 2021**
- To deliver the products site sealed and properly labeled, in the manufacturer's original containers, dry and undamaged.
- Bid amount above includes shipping/delivery costs

Company Name:

Address:

Name of Authorized Officer:

Phone Number:

Fax Number:

Email Address:

Signature of Authorized Officer

Date

For any questions, in reference to bid, please contact **Dalisa Greenleaf** at 603-845-1550, X-1115



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RFP Vendors

Connection	Chris Guerrette	christopher.guerrette@connection.com
CDW-G	Steven Evangelista	cdwgsales@cdwg.com
Best Buy Business	Steven Manero	Stephen.Manero@bestbuy.com
Whalley Computer	Jason Shelander	jss@wca.com
Southern Comp Warehouse	Shaun Riley	Shaun.Riley@scw.com
School Tech Supply	Chris Wiley	chris.wiley@stseducation-us.com
PCM-G	Jacob Jeanneret	jacob.jeanneret@pcmg.com
RTI	Blake Adkins	BAdkins@1rti.com