



# Windham School District

School Administrative Unit 95

19 Haverhill Road  
Windham, New Hampshire 03087  
Phone (603) 845-1550 • Fax (603) 845-1551

## Request for Proposal (RFP)

### Bid Requirements

- The School Administrative Unit #95, Windham, NH will receive sealed bids for the purchase of HP Chromebooks.
- The specifications are attached.
- The School District reserves the right to accept or reject any or all bids in part or whole, whether from responsible bidders or otherwise, even though the bidder may not submit the lowest bid. The School District has sole discretion in determining the best interest of the district and to waive any informality deemed to be in the best interest of the School District. Bidders shall be responsible for any and all expenses that they may incur in preparing their bids.
- Anticipated contract award by the School Board will be at the **June, 2019** school board meeting.
- Bidders shall carefully examine the specifications to obtain first-hand knowledge and verify requirements.
- For more information, please contact the IT Director listed on the specifications.
- The bids shall be submitted on the attached bid form. Bids may be electronically transmitted or mailed to the address listed below. Submit bids in an envelope **clearly marked:**

### "BID CHROMEBOOKS-2019" SCHOOL ADMINISTRATIVE UNIT 95

#### Mail to:

Mr. Bill Hickey  
Business Administrator  
c/o SAU 95  
19 Haverhill Road  
Windham, NH 03087  
(603) 845-1550 X-1120

#### Electronic Submission

[bhickey@windhamsd.org](mailto:bhickey@windhamsd.org)

- **Closing Date: Wednesday, May 15, 2019** Any bid received after this date and time will not be considered or opened.
- **Public Bid Opening:** Sealed bids will be opened in public immediately following the closing in the SAU #95 Conference Room, 19 Haverhill Road, Windham, NH.



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## Scope of Work

The contractor shall provide new, unused HP Chromebooks, with no refurbished components. Shipped to the Windham School District

## Contract Award

All bids shall be a total cost for the equipment, including shipping, freight and/or delivery. Bid award will be based on the total bid contract, not per item.

## Product Specifications

The Windham School District will use the specifications listed below:

### **Chromebooks**

<b>Manufacturer</b>	HP
<b>Model</b>	Chromebook 11 G5 EE
<b>Minimum Memory</b>	4GB memory
<b>Storage</b>	16GB flash memory
<b>Operating System</b>	Google Chrome
<b>Monitor Size</b>	11.6"
<b>Ports</b>	Mini display or HDMI
<b>Networking</b>	Intel Dual Band Wireless-AC 7265, 802.11ac WLAN802.11a/b/g/n/ac (2x2) WiFi and Bluetooth 4.2 Combo
<b>Management Console</b>	Google Chrome

For more information please contact:

Harry Bennett  
IT Director  
hbennett@windhamsd.org



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## **Financial information**

Having carefully examined the description of the computers, as contained in the attached specifications and having fully inspected the specifications for all particulars, the undersigned agrees to deliver the product for the following sum of money:

### **Chromebooks**

<b>Quantity</b>	<b>100</b>
<b>Manufacturer</b>	<b>HP</b>
<b>Price Each</b>	<b>\$</b>
<b>Total Price</b>	<b>\$</b>



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## **Vendor Information**

By signing below, the bidder, if awarded the contract agrees to the following:

- To deliver the Chromebooks no later than **July 1, 2019**.
- To deliver the products site sealed and properly labeled, in the manufacturer's original containers, dry and undamaged.
- Bid amount above includes shipping/delivery costs

**Company Name:**

**Address:**

**Name of Authorized Officer:**

**Phone Number:**

**Fax Number:**

**Email Address:**

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**Signature of Authorized Officer**

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**Date**

For any questions, please contact Bill Hickey at 603-845-1550, X-1120



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## **RFP Vendors**

Connection	Chris Guerrette	<a href="mailto:christopher.guerrette@connection.com">christopher.guerrette@connection.com</a>
CDW-G	Steven Evangelista	<a href="mailto:cdwgsales@cdwg.com">cdwgsales@cdwg.com</a>
Best Buy Business	Steven Manero	<a href="mailto:Stephen.Manero@bestbuy.com">Stephen.Manero@bestbuy.com</a>
Whalley Computer	Jason Shelander	<a href="mailto:jss@wca.com">jss@wca.com</a>
Southern Comp Warehouse	Shaun Riley	<a href="mailto:Shaun.Riley@scw.com">Shaun.Riley@scw.com</a>
School Tech Supply	Chris Wiley	<a href="mailto:chris.wiley@stseducation-us.com">chris.wiley@stseducation-us.com</a>
PCM-G	Jacob Jeanneret	<a href="mailto:jacob.jeanneret@pcmg.com">jacob.jeanneret@pcmg.com</a>