

Windham School District

School Administrative Unit #95

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Bid Invitation

Golden Brook School Modular Demolition

The Windham School District is currently inviting bids from qualified individuals or companies, acting singularly or in consortium, for **demolition and excavation services to remove a roughly 12,000 square foot modular facility located at Golden Brook School, 112B Lowell Road, Windham, NH 03087.**

Specifications may be obtained at the School Administrative Offices, 19 Haverhill Road, Windham, NH, or at <https://sites.google.com/a/windhamsd.org/business/bids-and-rfps>.

Bids are due in a sealed envelope clearly marked “Golden Brook School Modular Demolition” by **Wednesday, May 7, 2014 at 2:00 pm**, and will be awarded by the School Board at their next regularly scheduled meeting. Bidders are invited to have a representative present at said School Board meeting, if possible.

The District reserves the right in its sole discretion to reject any and all bids, either in whole or in part; to waive any defects, informalities and/or irregularities in bid responses; to accept substitutions or exceptions to these requirements; to accept any bid even though it may not be the lowest bid; to negotiate with any Bidder submitting a bid; and to otherwise act as shall be determined by the School Board in its sole and absolute judgment to be in the best interest of the District.

BID DOCUMENT

Golden Brook School Modular Demolition

SECTION I - GENERAL REQUIREMENTS

- A. Bids for the Golden Brook School Modular Demolition must be submitted to:

Director of Business, Finance, and Operations
Windham School District
19 Haverhill Road
Windham, NH 03087

NOT LATER THAN 2:00 pm on Wednesday May 7, 2014.

Bids are to be submitted in a sealed envelope clearly marked *Golden Brook School Modular Demolition*. A bidder may attach any explanatory materials, brochures, or other documents, which it may feel of use in the presentation of its bid.

Bids will be publicly opened and read at this time by the Director of Business, Finance, and Operations and will be publicly awarded at the next regularly scheduled School Board meeting.

The District will not be responsible for late mail deliveries and no bid will be accepted if received after the time stipulated above. **NO FAX OR ELECTRONIC BIDS** will be accepted. Any bids submitted late, by fax or electronically will not be opened and will be returned to the Bidder. All inquiries relative to the bid shall be directed to:

Director of Business, Finance, and Operations
Windham School District
19 Haverhill Road
Windham, NH 03087

The District reserves the right to distribute inquiries and their related responses to all Bidders.

The District is a tax exempt organization.

- B. All bids shall be valid for at least 60 days from the due date. No bid may be withdrawn prior to 60 days from the due date. The District may request additional information after the bid opening.

- C. The District is seeking a single turnkey bid. However, the District will accept separate contracts for individual phases under these specifications, if one company agrees to oversee and accept the responsibility to implement the whole system.
- D. Bidders may submit multiple bids. Each bid will be evaluated separately.
- E. The District reserves the right in its sole discretion to reject any and all bids, either in whole or in part; to waive any defects, informalities and/or irregularities in bid responses; to accept substitutions or exceptions to these requirements; to accept any bid even though it may not be the lowest bid; to negotiate with any Bidder submitting a bid; and to otherwise act as shall be determined by the School Board in its sole and absolute judgment to be in the best interest of the District.
- F. An optional pre-bid walk-thru will be conducted on Monday, May 5, 2014 at 11:00 am.

SECTION II - EVALUATION PROCESS

The evaluation process will include each bid being reviewed by the District. The final recommendations will be submitted to the School Board for its approval.

Bids will be evaluated against specifications and conditions as presented in this document. No award will be made to any Bidder who cannot satisfy the School Board that the Bidder has sufficient ability and experience in this class of work and sufficient capital and plan to enable them to perform and complete the services successfully within the time named. The Board's decision or judgment on these matters shall be final, conclusive and binding.

SECTION III - TIME TABLE

The following schedule shall be adhered to under these specifications:

Bid Period – April 19, 2014 – May 7, 2014 at 2:00 pm.

Pre-Bid Optional Walk-Thru – May 5, 2014 at 11:00 am.

Due Date for Bids – Wednesday, May 7, 2014 at 2:00 pm Bid

Opening – Wednesday, May 7, 2014 at 2:00 pm

Bid Award – Next regularly scheduled School Board meeting

Commence Construction/Demolition - Thirty (30) days from bid award, unless negotiated.

SECTION IV – PROJECT SPECIFICATIONS

The project specifications can be found in the attachment labeled **Appendix A**.

SECTION V - PAYMENT TERMS

The successful Bidder will be paid within thirty-days (30) from the completion of the project to the District's satisfaction.

SECTION VI – INSURANCE REQUIREMENTS

- A. **WORKER'S COMPENSATION INSURANCE** - The Bidder shall purchase and maintain such insurance as necessary to protect them from claims under worker's compensation acts, and for any claims for damages for personal injury, including death, which may arise from operations under this contract and in case any such work is sublet, the Bidder shall require any subcontractors similarly to provide like insurance for all of the latter's employees to be engaged in such work.
- B. **GENERAL LIABILITY AND PROPERTY DAMAGE INSURANCE** - The Bidder shall purchase and maintain such general liability and property damage insurance as shall protect it, any subcontractor performing work covered by this bid, and the District from claims for damage for personal injury, including accidental death, as well as from claims for property damage, real or personal, to property owned or in the custody of private individuals, firms, or corporations, or associations and to property owned by, or in the custody of the District, which may arise from operations under this bid whether performed by the Bidder or any subcontractor or by anyone directly or indirectly employed by the Bidder.
- C. **CERTIFICATES** - The Bidder shall include preliminary certificates with the bid submission showing that the above insurance has been purchased. The adequacy of protection shall be subject to the approval of the School Board.
- D. **PAYMENT AND PERFORMANCE BOND**. If Bidder proposes to use subcontractors, Bidder shall provide a payment and performance bond for 100% of the contract price from a company and in a form acceptable to the District.

SECTION VII – TERMINATION

The District may at any time terminate the service and/or contract with the Bidder for the District's convenience and without cause. In case of such termination, the Bidder shall be entitled to receive payment from the District limited to actual documented expenses as of the termination date as its sole remedy. In no event will the District be responsible for lost profits, compensatory or other consequential damages.

SECTION VIII – GENERAL BIDDER CERTIFICATIONS AND DISCLOSURES

Firm Name: _____

Business Address: _____

Telephone No.: _____ Date of Bid: _____

I. Criminal and Civil History. By submission of this bid, the Bidder hereby certifies under oath that the Bidder, its directors, partners, principal officers and key employees have no criminal convictions or adverse civil judgments.

Yes _____ No _____

If the answer is “no”, the Bidder shall disclose under oath the following:

A. The court, date, docket number and description of any and all misdemeanor convictions involving moral turpitude, conviction of a bidding crime and other felony convictions of the Bidder, or the Bidder’s directors, partners, principal officers or key employees. The term “key employee” for each statement shall include, but is not limited to, any employee who has an ownership interest in the Bidder and any employee who shall have contact with the schools, including all delivery personnel. A “bidding crime” is defined as any act in violation of state or federal law including, but not limited to, fraud, conspiracy, collusion, perjury, or material misrepresentation. The Bidder shall not be required to disclose any conviction which has been annulled by a court.

B. A list of all civil cases, identifying the Court, date and docket number in which a final verdict was rendered against the bidding Bidder or the Bidder’s directors, partners, principal officers or key employees on the ground of fraud, misrepresentation, dishonesty, deceit, breach of contract or any other matter involving allegations of failure to perform on a contract.

C. The court, date, docket number and description of any felony convictions whatsoever of the Bidder, as well as the contractor’s/Bidder’s directors, partners, principal officers or key employees. The term “key employee” includes, but is not limited to, any employee who has an ownership interest in the Bidder and any employee that shall have contact with the schools, including all transportation personnel. The Bidder shall not be required to disclose any conviction which has been annulled by a court.

II. Creditor Relationships and Business History. Bidder hereby certifies that it:

A. Has been in business for _____ years.

B. Is current on all undisputed business debts.

C. Has not filed for bankruptcy protection. In the alternative, Bidder filed for bankruptcy protection on _____.

III. Equal Opportunity Employer. Bidder hereby certifies that it is an Equal Opportunity Employer and that it does not engage in any discriminatory hiring or employment practices.

Yes _____ No _____

IV. Safety and Licensure. Bidder certifies that it holds all permits, licenses and certifications, whether federal or state, necessary to provide services to the District and meets all applicable safety standards.

Yes _____ No _____

V. Insurances. Bidder holds all the insurances which shall be required by the District.

Yes _____ No _____

VI. Criminal Records and Training. Bidder complies with all criminal records check requirements for its employees and meets all state and federal employee training and licensure requirements.

Yes _____ No _____

VII Contract Performance. Bidder certifies that it has never had a contract terminated for nonperformance.

Yes _____ No _____

If the answer is no, please provide a separate detailed written description of the circumstances giving rise to termination, providing the name, address and contact information of the terminating party.

The District reserves the right, at its sole discretion, to reject any Bid/Proposal which fails to contain the above-referenced certifications or disclosures. The District reserves the right, at its sole discretion, to reject any Bidder on the basis of any criminal history, civil litigation credit history or business record which it deems to be adverse to the interests of the District. The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the word "person" means any natural person, joint venture, partnership, corporation or other business or legal entity. Further, I certify that the items to be supplied by my firm will meet or exceed the specifications as listed in this request for bid.

Bidder's Name: _____

Signature: _____

Title: _____

Date: _____

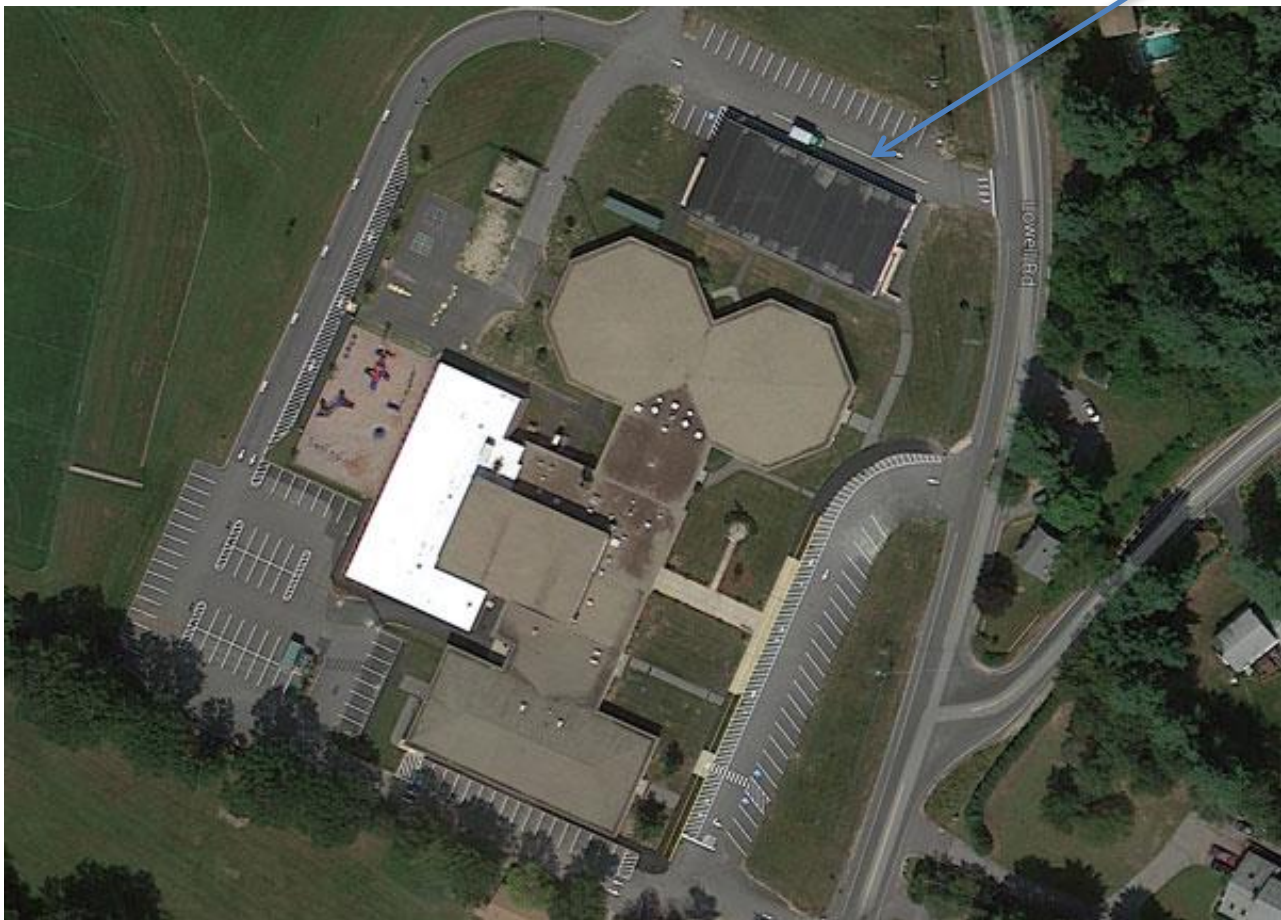
APPENDIX A

PROJECT SPECIFICATIONS

A. Location:

112B Lowell Road
Windham, NH 03087

The modular building is located to the north of the Golden Brook School and is indicated by the arrow in the image below:



- B. Demolition Requirements: Bidder is to provide demolition and removal services of the entire modular facility including footings, piers, and other structural elements. Bidder is to perform this work according to all Federal, State, and local requirements in such a way as to leave the District with flat, level, and clear ground where the modular building was located.

- C. Bidder is required to obtain any/all required permits, licenses, etc. that are required to perform said work.
- D. Bidder is required to provide an add alternate price to disconnect electrical service to the building.
- E. Bidder is required to provide an add alternate price to disconnect the propane connection to the building.
- F. The District will be responsible for removing all items from the building that the District wishes to keep after the demolition.
- G. Bidder is required to haul away all material and debris from the site.
- H. Bidder will be required to sign within 5 days of the award of the bid a contract provided by the District in modified AIA format.

DEMOLITION BID FORM

COMPANY: _____

DEMOLITION AND REMOVAL COST: _____

Add Alternate for Electrical Disconnection: _____

Add Alternate for Propane Disconnection: _____